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January 25, 2007

Dear Valued Client:

Find enclosed the "Pit Vehicle Registration Form" that was mentioned in the cover letter that accompanied your rental contract(s). For insurance purposes, Road America will no longer allow unlicensed vehicles to be used on our property unless they have been properly registered by the competitor using the vehicle. The Rules of Road America have been modified to reflect this new policy. These rules are part of your contract.

Proper registration will include:

- Going to registration (or other designated sign-in area for that event) to fill out the attached form completely
- Paying the fee that is listed on the bottom of the form to obtain the "Pit Vehicle Pass"
- Attaching the "Pit Vehicle Pass" to the unlicensed vehicle that was registered so that it is clearly visible to Road America personnel

If there are competitors using them without the proper pass displayed, they will be impounded for the duration of the event. Whenever possible, please include the form with your entry form mailing so participants become aware of the policy before arriving. This may help make this transition year run more smoothly. It is your responsibility to make your participants aware of this policy as well as the other Rules of Road America that should be followed while participating in an event here.

Allowing competitors to use these vehicles on our property is a privilege. If you wish your participants to be able to take advantage of this privilege, you will need to administer the passes and take care of the registration. To do so, you will need to pick up the following from me before opening registration:

- Registration forms
- Pit Vehicle Passes
- Money pouch
- Receipt book (if needed)
- Sales sheets to log passes sold

Certainly, we want implementation of this new policy to go as smoothly as possible. If you have any questions, concerns or suggestions please feel free to contact me with them.

We appreciate your cooperation and support!

Sincerely,

Gail Bartelt
Rentals & Hospitality Manager